

Decision Maker: Environment PDS Committee

Date: 3rd July 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER

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Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Borough-wide

1. Reason for report

1.1 Members are asked to review the Committee's anticipated work programme for 2012/13, and to consider:

- progress on requests from previous meetings of the Committee;
 - the contracts summary for the Environment Portfolio; and
 - the establishment of Working Groups for 2012/13.
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2. **RECOMMENDATION(S)**

2.1 **That the Committee:**

- Review the draft work programme attached as Appendix 1;**
- Review the progress report relating to previous Committee requests set out in Appendix 2;**
- Note the Environment Portfolio contracts listed in Appendix 3; and**
- Consider the establishment of Working Groups for 2012/13.**

1. Policy Status: Existing Policy.
 2. BBB Priority: Quality Environment
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2012/13 approved budget.
 4. Total current budget for this head: £31.3m and £6.246m of LIP funding from TfL.
 5. Source of funding: 2012/13 revenue budget and 2012/13 LIP funding agreed by TfL.
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Staff

1. Number of staff (current and additional): 206 fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole Borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 Forward Programme

3.1.1 The table in **Appendix 1** sets out the Environment Forward Programme for 2012/13, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.

3.1.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

3.2 Previous Requests by the Committee

The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

3.3 Contracts Register

Information extracted from the current Contracts register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The Appendix indicates in the final column when the Committee's input to contracts will next be sought. Unless otherwise stated this is the date when contract approval, or approval for an extension, will be sought.

3.4 Working Groups

The Committee is empowered to establish Working Groups for examining priority issues in depth, with the aim of bringing a detailed report to the PDS Committee itself on completion of the review.

In this regard Members are asked to confirm whether the Working Group on Waste Minimisation should continue, and if so its membership will need to be agreed.

The Committee is asked to consider convening a one-off Parking Working Group to receive a report on the impact of recently introduced parking charge increases, and any changes to the charging regime which should be considered for implementation in 2013/14.

Members are also asked to consider whether a one-off Working Group should be convened to consider the issue of Crossover policy.

4. POLICY IMPLICATIONS

4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2011/12 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2012/13

Environment PDS – 25 Sept 2012		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Parking Shared Service	C&SS	For pre-decision scrutiny
Parking ICT Contract	C&SS	For pre-decision scrutiny
Provision of Parking Charges by Mobile Phone - Gateway	C&SS	For pre-decision scrutiny
Budget Monitoring 2012/13	Finance	For pre-decision scrutiny
Eden Park CPZ	T&H	For pre-decision scrutiny
Environment PDS – 27 Nov 2012		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Environment Portfolio Plan (Structure) 2013/16	C&SS	For pre-decision scrutiny
Budget Monitoring 2012/13	Finance	For pre-decision scrutiny
Environment PDS – 15 Jan 2013		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Sustainability Annual Review	C&SS	PDS Committee
Budget Monitoring 2012/13	Finance	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee Minute & Date	Committee Request	Progress
18.01.12	Crossover policy should be reviewed during 2012/13. PDS Committee to consider a one-off Working Group meeting as part of the review.	The Crossover policy review has been scheduled into the work programme for 2012/13.
28.02.12	PDS Committee to consider convening a Parking Working Group to examine the impact of revised parking charges, after the 6 month review period has been completed.	This will be considered by the Committee, the review to include examining any impact on The Spa and West Wickham Leisure Centres.
28.02.12	Investigate the feasibility of developing a 'faith' parking permit for weekend use at recognised places of worship	This will be considered after the new charging structure has been introduced in April 2012.

Appendix 3

Contracts Register Summary

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Parking ICT	Sept 12	31.09.16	n/a	Currently in tender process	750,000 est.	150,000 est.	Env PDS – September 2012 Proposed shared service contract with LB Bexley
Transportation Consultancy	01.06.11	30.11.13.	30.11.13.	AECOM, through TfL Framework	1.2m (if max. 6 years is agreed)	200,000	Env PDS Committee agreed extension in April 2012
Removal of surface vegetation from Public Rights of Way	01.05.10	30.04.12	29.04.13	Holwood GM Ltd	19,858	59,574	12-month extension was agreed with the contractor in Dec 2011
Floral Displays	30.05.11	30.04.12	30.4.13	CJS Plants & Village Gardens	67,000	67,000	12 month extension was agreed with current contractor for hanging baskets at current costs
Removal of Abandoned Vehicles	01.10.10	30.09.12	Option for a one year extension	Pick a Part	10,600	31,980	Within Director of Environmental Services' remit
Council Fleet Hire	05.11.06	04.11.12	05.11.13	London Hire	674,383	112,383 (<85,000 from 2012)	
Staff leased Car Contract	16.05.09	31.08.12		OGC Framework	1,923m	641k	Report to E&R PDS and Executive 20 June 2012 recommends use of GPS framework agreement until 2015
Bus Route design (Pan-London contract)	01.01.08	01.01.13		Mott Macdonald	1.5m	300,000	These contracts will continue to Jan 2013, as consultancy advice on a previous scheme may be needed. The contracts will end in 2013 and will not be replaced.
Bus Route design (Pan-London contract)	01.01.08	10.01.13		Buchanan	1.5m	300,000	As above

NRSWA	01.04.10	31.03.12	31.03.13	B&J Enterprises	624,000	312,000	Gateway review agreed by Exec on 16 Nov 2011 A new contract is being prepared for April 2013,
Parking Bailiff Services		31.03.13	n/a	JBW & Swift	320,000 est.	240,000 est.	
<i>Parking Bailiff Services</i>	<i>1.04.13</i>	<i>31.03.16</i>	<i>n/a</i>	<i>ESPO framework</i>	<i>600 to 750k est.</i>	<i>240k est.</i>	
Street Lighting Maintenance & Improvements Contract –	01.04.07	31.03.11	31.03.13	May Gurney	7.1m	1.8m	
<i>Street Lighting Maintenance & Improvements Contract –</i>	<i>01.04.13</i>	<i>31.03.23</i>			<i>7.1m</i>	<i>1.8m</i>	<i>Gateway review agreed by Exec on 16 Nov 2011</i> <i>OJEU advert being prepared for Expressions of Interest</i>
Inspection of Street Works Contract	01.04.10	31.03.13		B&J	900,000	312,000	
<i>Inspection of Street Works Contract</i>	<i>01.04.13</i>	<i>31.03.16</i>	<i>Extension possible for 3+2+2</i>		<i>1.75m</i>	<i>350,000</i>	<i>Executive on 16 Nov 2011 agreed tender process should begin</i>
Ambulance hire	05.11.07	04.11.13		London Hire	2.03m	339,000	ACS will be consulted during summer 2012 over the option to extend the accessible bus fleet contract for 2 years from November 2013
Playground maintenance	01.01.08	31.12.13		Safeplay	369,300	61,550	Extension to the contract will be considered early in 2013.
Rural Grass cutting	30.5.11	29.05.13	29.05.14	Landmark Services	90,000	30,000	Contract being let on a 2+1 year basis
Depot Security	01.04.10	31.03.15	N/A	Sight and Sound	126,000	126,000	
Parking	01.10.06	30.09.11	30.09.16	Vinci Park	10.79m	2.16m	
Street Environment Contract	29.03.12	28.03.17		Kier (public toilets); Community Clean (graffiti removal); Veolia (Gulley cleansing)	281,983 1,221,800 1,463,538	56,397 244,360 292,708	Awarded a five year contract with the option of a two year extension at the Council's discretion.

				Kier (Cleansing, Highway Drainage)	15,798,212	3,159,642	
Maintenance & repair of vehicles	01.04.10	31.03.17	Option for 2 year extension	KCC	940,000		
Highway Maintenance – Minor & Reactive	01.07.10	30.06.17	Option for one year extension	O'Rourke	17m	2.4m	
Highway Maintenance – Major	01.10.10	30.09.17	Option for one year extension	FM Conway	26m	3.7m	
Arboriculture	18.07.08	17.07.17		Gristwood and Toms	5.12m	568,860	
Grounds Maintenance	01.01.08	31.12.17		The Landscape Group	26.1m	2.75m	
Coney Hill Landfill Site Monitoring	28.07.10	27.07.17	Option for 2 year extension	Enitial	952,000	136,000	
Waste Disposal	24.02.02	31.03.19	Extended to March 2019	Veolia	147m	10.5m	Extension approved by Executive on 16 Nov 2011
Waste Collection	01.11.01	31.03.19	Extended to March 2019	Veolia	127.5m	8.5m	Extension approved by Executive on 16 Nov 2011
Parks Security	01.04.10	31.03.20		Ward Security	4.2m	420,000	
CCTV Maintenance Contract	01.04.06	31.03.12		TIS Mansfield	485,000	97,000	New contract in the process of being awarded to commence 1 st April 2012
CCTV Control Room Monitoring	01.04.07	31.03.12		NSL Services	1,335,000	228,000	New contract in the process of being awarded to commence 1 st April 2012
Supply of Pay and Display Equipment	05.01.03	04.01.13	N/A	Parkeon formally Schlumberger Sema	£27,000	£2,700	The further supply of Pay & Display machines is not required, however the maintenance element will form part of the new parking operations and enforcement contract commencing in 2016